



South Cambridgeshire District Council

Council Meeting
Thursday, 30 November 2023

Agenda and Reports

South Cambridgeshire Hall
Cambourne Business Park
Cambourne, Cambridge
CB23 6EA

Exclusion Of Press And Public

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act (as amended)."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

South Cambridgeshire District Council

TO: The Chair and Members of the
South Cambridgeshire District Council

Notice Is Hereby Given that the next meeting of the **Council** will be held in the **Council Chamber - South Cambs Hall** at **2.00 P.M.** on

Thursday, 30 November 2023

and I therefore summon you to attend accordingly for the transaction of the business specified below.

Dated this date

Liz Watts
Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

Agenda

1. **Apologies**
To receive Apologies for Absence from Members.
2. **Declaration of Interest**
3. **Register of Interests**
Members are requested to inform Democratic Services of any changes in their Register of Members' Financial and Other Interests form.
4. **Minutes**
To authorise the Chair to sign the Minutes of the meeting held on the 5 October 2023 as a correct record.
(Pages 11 - 24)
- 5 (a) **Announcements from the Chair**
To receive any announcements from the Chair.
- 5 (b) **Announcements from the Leader and Cabinet**
To receive any announcements from the Leader and Cabinet.

5 (c) Announcements from the Head of Paid Service

To receive any announcements from the Head of Paid Service.

6. Questions From the Public

To answer any questions asked by the public.

The deadline for receipt of public questions is noon on Friday 24 November.

The Council's scheme for public speaking at remote meetings may be inspected here:

[Public Questions at Remote Meetings](#)

7. Petitions

To note all petitions received since the last Council meeting.

8. To Consider the Following Recommendation:

8 (a) Licensing Act 2003 - Review of Statement of Licensing Policy (Licensing Committee, 19 October 2023)

(Pages 25 - 60)

8 (b) 2022/23 Provisional General Fund Revenue and Capital Outturn (Cabinet, 7 November)

(Pages 61 - 76)

8 (c) 2022/23 Provisional Housing Revenue Account (HRA) Outturn (Cabinet, 7 November)

(Pages 77 - 84)

8 (d) Medium Term Financial Strategy (Cabinet, 7 November)

(Pages 85 - 114)

9. Appointment of Independent Remuneration Panel Member

(Pages 115 - 126)

10. Cambridgeshire and Peterborough Combined Authority

Attached are the decision summaries from the following Cambridgeshire and Peterborough Combined Authority meetings:

- Skills and Employment Committee on 4 September
- Audit and Governance Committee on 8 September
- Environment and Sustainable Communities Committee on 11 September
- Transport and Infrastructure Committee on 13 September
- Overview and Scrutiny Committee on 18 September
- Combined Authority Board on 20 September
- Human Resources Committee on 27 September

(Pages 127 - 148)

11. Greater Cambridge Partnership

To receive a decision summary from the Greater Cambridge Partnership Executive Board meeting on 28 September 2023.

(Pages 149 - 152)

12. Update on the Oxford to Cambridge Regional Partnership - Oral Update from the Leader

13. Membership of Committees and Outside Bodies

Council is asked to:

- (i) Note any changes in roles, membership or substitutes
- (ii) Note, and, where required, endorse any changes to Outside Bodies appointments; and
- (iii) Note any executive appointments.

14. Questions From Councillors

A period of 30 minutes will be allocated for this item to include those questions where notice has been provided (as set out on the agenda below) and questions which may be asked without notice.

Members wishing to ask a question without notice should indicate this intention to the Interim Democratic Services Team Manager prior to the commencement of the item. Members' names will be drawn at random by the Chairman until there are no further questions or until the expiration of the time period.

14 (a) From Councillor Daniel Lentell

At the previous meeting of the Council the Leader referenced Cambridgeshire's relative lack of mature trees. How will the unnecessary cutting down of Coton Orchard make that situation better and is the cutting down of mature woodland a price worth paying in order to shave just 2 minutes from the journey time compared to the on-road options.

14 (b) From Councillor Heather Williams

Does the Leader appreciate that when changes are made to independent reports at the request of this Council, residents and councillors lose faith in the independence of all information being put in front of us?

14 (c) From Councillor Graham Cone

Does the Leader understand why so many people are disheartened by Cabinet's response to the relocation of the Wastewater Treatment Plant to Honey Hill?

14 (d) From Councillor Dr Richard Williams

Previously, the Leader has written a letter of support for East West Rail. Does the Leader believe that the current proposed route is acceptable for the residents of South Cambridgeshire

14 (e) From Councillor Lina Nieto

Can the Leader assure us this Council will take appropriate action to address South Cambridgeshire residents' concerns about noise pollution in the district given the expansion of Luton Airport?

14 (f) From Councillor Mark Howell

Does the Leader and the administration still believe that the C2C busway plans should proceed?

14 (g) From Councillor Tom Bygott

Is the Leader confident that the budget gap for CSET will be found – or does the Leader believe it is time to think about alternative proposals?

15. Notices of Motion

A period of 30 minutes will be allowed for each Motion to be moved, seconded and debated, including dealing with any amendments. At the expiry of the 30 minute period, debate shall cease immediately, the mover of the original Motion, or if the original Motion has been amended, the mover of that amendment now forming part of the substantive motion, will have the right of reply before it is put to the vote.

15 (a) Standing in the name of Councillor Heather Williams

This Council is opposed to any form of road charging in Cambridgeshire.

16. Chair's Engagements

To note the Chair's engagements since the last Council meeting:

| Date | Venue / Event |
|------------------|--|
| 8 October 2023 | Justice Service, The High Sheriff of Cambridge at Peterborough Cathedral |
| 10 October 2023 | BBSRC Crop Diversity Event hosted by NIAB at Histon |
| 28 October 2023 | Springstead Village Opening Launch, Cherry Hinton |
| 10 November 2023 | 501 st Wing Commander, Colonel Landon Phillips Veterans Day Ceremony, Madingley American Cemetery |

Guidance For Visitors to South Cambridgeshire Hall

Notes to help those people visiting the South Cambridgeshire District Council offices

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. We allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.

Declaration of Interests - Information for Councillors

DECLARATIONS OF INTEREST

As a Councillor, you are reminded of the requirements under the Council's Code of Conduct to register interests and to disclose interests in a meeting. You should refer to the requirements set out in the Code of Conduct which are summarised in the notes at the end of this agenda frontsheet.

Disclosable pecuniary interests

A "disclosable pecuniary interest" is an interest of you or your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) which falls within the categories in [Table 1 of the code of conduct, which is set out in Part 5 of the Constitution](#).

Where a matter arises at a meeting which directly relates to one of your disclosable pecuniary interests you must:

- disclose the interest;
- not participate in any discussion or vote on the matter; and
- must not remain in the room unless you have been granted a dispensation.

If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a disclosable pecuniary interest.

It is a criminal offence to:

- fail to notify the monitoring officer of any disclosable pecuniary interest within 28 days of election
- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register
- fail to notify the Monitoring Officer within 28 days of a disclosable pecuniary interest that is not on the register that you have disclosed to a meeting
- participate in any discussion or vote on a matter in which you have a disclosable pecuniary interest
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a disclosable pecuniary interest or in disclosing such interest to a meeting.

Other registerable interests

These are categories of interest which apply to the Councillor only (not to their partner) and which should be registered. Categories are listed in [Table 2 of the code of conduct, which is set out in Part 5 of the Constitution](#). Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your Other Registerable Interests, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter; and must not remain in the room unless you have been granted a dispensation.

If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

Disclosure of non-registerable interests

Where a matter arises at a meeting which directly relates to your financial interest or well-being (and is not a Disclosable Pecuniary Interest set out in Table 1) or a financial interest or well-being of a relative or close associate, you must disclose the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

Where a matter arises at a meeting which affects – a. your own financial interest or well-being; b. a financial interest or well-being of a relative or close associate; or c. a financial interest or wellbeing of a body included under Other Registrable Interests as set out in Table 2 you must disclose the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied. Where a matter (referred to in the paragraph above) affects the financial interest or well-being: a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and; b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest, you may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a

dispensation.

If it is a 'sensitive interest', you do not have to disclose the nature of the interest.

[Where you have an Other Registerable Interest or Non-Registerable Interest on a matter to be considered or is being considered by you as a Cabinet member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it]